

Equipment Loan Form

Today's date:

Form of identification used:

Name:

Pickup date:

Address:

Pickup time:

Phone number:

Equipment Borrowed

_____ Epson LCD Projector/Model: Emp-X5

_____ Other: _____

Agreement

BY AFFIXING MY SIGNATURE HERETO I AFFIRM:

1. I am personally responsible for the items loaned to me by the Dixie Regional Library System.
2. I agree to return all equipment to the Dixie Regional Library System in the same condition as said item was received. I understand that the equipment had been inspected and certified in good condition by the Dixie Regional Library System staff.
3. I understand that any damage to borrowed items beyond normal wear is my personal responsibility and that I agree to pay for any repairs to restore the equipment to usable condition.
4. I understand that if the equipment borrowed is not returned or is beyond repair, I am personally responsible to pay the amount required to replace the equipment at the current price of the equipment.

Signature of responsible person: _____

Representing: _____

Library Staff Signature: _____

Date & Time returned: _____

Equipment condition: _____

Library Staff Signature: _____